

# Equity Financial Trust

## Quality Assurance/Business Analyst – 6 month Contract

**Job Location:** Toronto  
**Reports to:** Vice President, Information Technology  
**Employment Type:** Contract to start, may transition to full time

### Company Overview:

Equity Financial Trust Company is a federally regulated trust company that provides alternative residential mortgage solutions. At Equity, we strongly believe our success is based on one singular factor – our people.

Join our team and help us provide the best alternative lending experience in the industry.

### Overview of Position:

The primary function of this position is to be a member of a team that develops/delivers the Enterprise Business Intelligence (EBI) program at Equity into an industry leader.

Under the direction of the Team Lead, IT Applications, the Quality Assurance/Business Analyst will be a key resource that delivers the Enterprise Business Intelligence program to the various lines of business within Equity Financial Trust. He/she will need to work independently and quickly as the work environment is fast-paced and team-based.

The preferred candidate for this position will have 3-5 years of hands-on experience with the various disciplines involved, including: developing QA test plans, QA testing, Business requirements gathering, good understanding of Data Warehouse and Data Governance.

The successful candidate will provide technical expertise around QA testing techniques to guide the business users and lead the overall QA testing process for the BI project. Build QA standards for the organization, develop quality measurement methods and document processes.

Strong verbal and written communication skills are particularly important in order to work effectively with all members of the project team.

### Job Responsibilities:

Essential duties and responsibilities include the following and others as assigned:

#### *General Responsibility Specifics:*

- Develop, document and maintain functional test cases and other test artifacts like test data and data validation rules.
- Educate and assist the business in creation of UAT test plans and test cases, which ensures appropriate test coverage and is prioritized by level of risk.
- Support the business during the execution of UAT by triaging defects, tracking test case completion, tracking defect resolution and facilitating UAT sign-off.

# Equity Financial Trust

---

- Gather/Translate business requirements into functional and non-functional specifications for BI reports.
- Identify any potential quality issues per defined process and escalate potential quality issues immediately to the Management team.
- Hold and facilitate test plan/case reviews with cross-function project team members.
- Ensure that validated deliverables meet functional design specifications and requirements.
- Execute and evaluate manual or automated test cases and report test results.

## **Qualifications:**

### **Education:**

Bachelor's degree in Computer Science or equivalent

### **Experience Guidelines:**

3-5 years' work experience delivering BI solutions of which,

- 3+ years involved hands-on experience with full QA testing (planning and execution) of BI Reports.
- A certified Business Analysis Professional preferred
- Good understanding of the ETL processes and report development.
- Previous experience in Financial Services management, analysis and reporting
- Experience with the BI and DW market leading applications such as Cognos.
- Knowledge of Mortgage (Underwriting and Servicing) Systems preferred

### **Additional Information:**

Please note that only candidates selected for an interview will be contacted.